# **CAPABILITIES STATEMENT**

Pacific Business Partners LLC provides operations and business management services with over 20 years of experience specializing in retail operations and developing innovative retail concepts. We have expertise in business planning, project management, location build out, concept store design to branding, buying, pricing, and merchandising, as well as sales and customer service training and overall operational management to create an exceptional shopping experience.

#### PHILOSOPHY

At Pacific Business Partners, our mission is to help businesses optimize their operations and maximize efficiency. We work closely with our clients to understand their unique challenges and develop customized solutions that drive long-term growth and success. Our experienced team brings a wealth of knowledge and expertise in operations management, process improvement, and supply chain optimization. We are committed to delivering measurable results and providing exceptional service to our clients. Our vision is to be the leading operations firm, known for our innovative solutions and trusted partnerships with businesses across industries.

### PROFESSIONAL ACCOUNTING SERVICES: BUSINESS PERFORMANCE

- V Revenue Growth: facilitate strategic planning and action plan
- Profit Margin: review current margins, reduce costs on variables, increase price points based upon current market and demand
- Vendor/Supplier Management: sourcing wholesale and manufacturing vendors, logistics
- Innovation Rate: stay ahead of the curve on with analyzing competitors and collaborators
- V Business Coaching: goal setting, accountability, staying on course

# ACCOUNTING + TAX PREP

- ▲ Best accounting practices: ensures digital security and access discretion
- Recording financial transactions: systematically record all financial transactions, including sales, purchases, income, and expenses, using accounting software, maintaining financial records, cash recovery audits
- Reconciling bank statements: managing accounts receivable and payable
- ▲ Generating financial reports: monitoring cash flow, payroll processing
- Preparing and filing tax documents: assist with the preparation of tax-related documents, such as sales tax returns, and ensure that the business is in compliance with tax regulations
- Supporting budgeting and forecasting: assist with the preparation of budgets and financial forecasts, helping the business owner plan for the future
- Collaborating with accountant: work closely with the client's accountant, providing them with accurate and up-to-date financial data, which the accountant uses to prepare financial statements, tax returns, and provide strategic financial advice



## Primary NAICS Code 541611

NAICS Code 722511 NAICS Code 445120 NAICS Code 452319 NAICS Code 448140 NAICS Code 451120 NAICS Code 453220

SAM Unique Entity ID: JGSKCZGGPRF3 DUNS: 118445718 CAGE CODE: 98BE7

CERTIFICATIONS ACDBE/DBE MBE/WBE



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